

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
SERVICE AREA 3  
ARCADIA FULL SERVICE PARTNERSHIP**

**TRANSFER OPPORTUNITY**

**THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN  
RESTRICTED TO LOS ANGELES COUNTY EMPLOYEES ONLY**

**Community Worker**

Arcadia Full Service Partnership (FSP) is a field-based adult outpatient program offering intensive service delivery for clients experiencing and/or at-risk for institutionalization, incarceration, homelessness, or in-patient psychiatric services. Arcadia FSP is located in San Gabriel Valley and has an opening for a Community Worker. This position is currently housed at the Arcadia FSP site in Monrovia, but will relocate within 6 months to the new clinic site in Covina. The Community Worker participates on a multi-disciplinary team to engage prospective FSP clients, provides case management and supportive services to clients once they are enrolled in FSP, and assists in the development of community resources for clients with severe mental illness in order to support their recovery.

**DUTIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Participates in the Outreach and Engagement of new referrals to the FSP program, meeting clients in the field to help prospective clients understand how FSP might benefit them;
- Works in collaboration with other members of the treatment team to support the client's treatment and progress toward recovery;
- Meets with clients in the field and in the clinic to determine possible case management needs and assists in developing a treatment plan objective for those needs;
- Provides para-professional counseling as a member of the treatment team;
- Assists clients in establishing benefits;
- Assists clients in the completion of necessary forms such as Bus Pass Applications, etc.
- Documents all client contacts in the client record in Progress Notes in accordance with Medi-Cal requirements or in a COS note as required by DMH.

**DESIREABLE QUALITIES:**

- Experience working effectively with DMH clients;
- Fluency in Spanish or one of the API languages;
- Ability to be flexible with evolving program needs and corresponding work duties;
- Strong interpersonal skills with the ability to work and communicate effectively with other County employees, community agencies and consumer partners; and
- Good time management skills.

Individuals currently holding the title of Community Worker are encouraged to submit their resume to the address below by **September 15, 2016**. Please submit resume, Performance Evaluations for the last 2 years, and Time Card Variances for the last 2 years.

**Fax or Email information to:**

Evelio Franco, LMFT

[EFranco@dmh.lacounty.gov](mailto:EFranco@dmh.lacounty.gov)

Phone number: (626) 471-6400 \*\*\* Fax number: (626) 256-8486